

# Annual TN Highway Safety and Operations Conference

## Vendor Booth Sign-up

October 16-18 • Drury Plaza Hotel in Franklin

Return completed form to [Heather.Ogg@tn.gov](mailto:Heather.Ogg@tn.gov)

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Please provide the name(s) and email(s) of the individual(s) who will be attending to the vendor booth, please enter a maximum of 2 attendees.

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### Confirm furniture/power requirements for your booth:

Table required: Yes  No

Chair(s) required: 1  2

Power outlet:

\*Power outlets accessible upon request and availability.

### Set Up and Take Down:

Set up will be between 8 am and 10 am on October 16. Take down will be between 8 am –10 am on October 18.

To arrange shipment of your items to the hotel, please contact [Heather.Ogg@tn.gov](mailto:Heather.Ogg@tn.gov).

Please provide any additional comments:

Vendor Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_